

APPENDIX B:

**DOCKET NUMBER AND SUPERIOR
COURT NUMBER CODING STRUCTURE**

DOCKET NUMBER CODING STRUCTURES

Criminal Court - NYC

- a) 5N/2N with alpha prefix of A, B, C, G, or Y
(5N - sequence number)
(2N - last two digits of year)

- b) 1A6N, with or without a trailing alpha
(1A - county alpha:
 - N - New York County
 - K - Kings County
 - Q - Queens County
 - X - Bronx County
 - R - Richmond County)(6N: first numeric - last digit of year and
remaining five numerics - sequence number)

- c) Currently in use:

1N1A6N, with or without a trailing alpha
(1N - last digit of year)
(1A - county alpha)
(6N - sequence number)

- d) To be used beginning 1/1/90

2N1A6N, with or without a trailing alpha
(2N - last two digits of year)
(1A - county alpha)
(6N - sequence number)

SUPERIOR COURT NUMBER CODING STRUCTURES

Supreme Court - New York

a) **Currently in use:**

5N-2N[N], with or without an alpha trailing the 5N
(5N - sequence number)
(2N - last two digits of year)
(N - county alpha)

b) **Currently in use:**

SN5N-2N[N], with or without an alpha trailing the 5N
(SN - Special Narcotics Prosecutor)
(5N - sequence number)
(2N - last two digits of year)
(N - county alpha)

c) **Currently in use:**

SP5N-2N[N], with or without an alpha trailing the 5N
(SP - Special Prosecutor)
(5N - sequence number)
(2N - last two digits of year)
(N - county alpha)

Supreme Court - Kings

a) **Currently in use:**

5N-2N[K], with or without an alpha trailing the 5N
(5N - sequence number)
(2N - last two digits of year)
(K - county alpha)

b) **Currently in use:**

SP5N-2N[K], with or without an alpha trailing the 5N
(SP - Special Prosecutor)
(5N - sequence number)
(2N - last two digits of year)
(K - county alpha)

Supreme Court - Richmond

- a) Currently in use:
5N-2N[R], with or without an alpha trailing the 5N
(5N - sequence number)
(2N - last two digits of year)
(R - county alpha)

- b) Currently in use:
SP5N-2N[R], with or without an alpha trailing the 5N
(SP - Special Prosecutor)
(5N - sequence number)
(2N - last two digits of year)
(R - county alpha)

Supreme Court - Queens

- a) Currently in use:
5N-2N[Q], with or without an alpha trailing the 5N
(5N - sequence number)
(2N - last two digits of year)
(Q - county alpha)

- b) Currently in use:
SP5N-2N[Q], with or without an alpha trailing the 5N
(SP - Special Prosecutor)
(5N - sequence number)
(2N - last two digits of year)
(Q - county alpha)

- c) Currently in use:
N5N-2N[Q], with or without an alpha trailing the 5N
(N - Narcotics Case)
(5N - sequence number)
(2N - last two digits of year)
(Q - county alpha)

Supreme Court - Bronx

- a) Currently in use:
5N-2N[X], with or without an alpha trailing the 5N
(5N - sequence number)
(2N - last two digits of year)
(X - county alpha)

Nassau First District Court

- a) 5N/2N, with an alpha prefix of A, B, C, D, or DWI and with or without an alpha trailing the 5N
(Alpha prefix - case type)
(5N - sequence number)
(2N - last two digits of year)

- b) Currently in use:
5N/2N, with or without an alpha prefix of F and with or without an alpha trailing the 5N
(F - Felony charge)
(5N - sequence number)
(2N - last two digits of year)

Nassau County Court

- a) V4N-2N[N], with or without an alpha trailing the 4N
(V - Violation of Probation)
(4N - sequence number)
(2N - last two digits of year)
(N - county alpha)

- b) Currently in use:
4N-2N[N], with or without an alpha trailing the 4N
(4N - sequence number)
(2N - last two digits of year)
(N - county alpha)

- c) Currently in use:
L4N-2N[N], with or without an alpha trailing the 4N
(L - Return to Long Beach City Court)
(4N - sequence number)
(2N - last two digits of year)
(N - county alpha)

Suffolk First District Court

- a) Currently in use:
S5N/2N
(S - county alpha)
(5N - sequence number)
2N - last two digits of year)

Suffolk County Court

- a) S4N-2N[S], with or without an alpha trailing the 4N
(S - Superseded)
(4N - sequence number)
(2N - last two digits of year)
(S - county alpha)

- b) T4N-2N[S], with or without an alpha trailing the 4N
(T - Grand Jury Return to lower court)
(4N - sequence number)
(2N - last two digits of year)
(S - county alpha)

- c) Currently in use:
4N-2N[S], with or without an alpha trailing the 4N
(4N - sequence number)
(2N - last two digits of year)
(S - county alpha)

- d) Currently in use:
D4N-2N[S], with or without an alpha trailing the 4N
(D - Grand Jury Dismissal)
(4N - sequence number)
(2N - last two digits of year)
(S - county alpha)

- e) Currently in use:
W4N-2N[S], with or without an alpha trailing the 4N
(W - Grand Jury Waiver)
(4N - sequence number)
(2N - last two digits of year)
(S - county alpha)

Buffalo City Court

- a) 7N
(7N - sequence number)

- b) 1N1A5N
(1N1A - case type)
(5N - sequence number)

- c) Currently in use:
2N1A-5N
(2N - last two digits of year)
(1A - case type:
 - F - felony
 - H - housing code
 - I - infraction
 - M - misdemeanor
 - O - local ordinance
 - P - probation case transferred from another jurisdiction
 - T - traffic offense
 - V - violation)(5N - sequence number)

Erie County Court

- a) Currently in use:
4N-2N[E], with or without an alpha trailing the 4N
(4N - sequence number)
(2N - last two digits of year)
(E - county alpha)

Westchester County Court

- a) Currently in use:
4N-2N[W], with or without an alpha trailing the 4N
(4N - sequence number)
(2N - last two digits of year)
(W - county alpha)

Appellate Court Number Coding Structure

Appellate Courts - Statewide

2N-5N(3A)

(2N - last two digits of year)

(5N - sequence number)

(3A - mnemonic) for the court type of varying length and enclosed in parentheses:

(AT1) - Appellate Term, First Department

(AT2) - Appellate Term, Second Department

(AD1) - Appellate Division, First Department

(AD2) - Appellate Division, Second Department

(AD3) - Appellate Division, Third Department

(AD4) - Appellate Division, Fourth Department

(CA) - Court of Appeals

(CC) - County Court